

**PORT ANGELES DOWNTOWN ASSN BOARD OF DIRECTORS MEETING  
MINUTES JULY 13, 2020**

**6:15 pm location: Via Zoom**

Meeting called by April Bellerud, President

**Attendees:** April Bellerud (President), Beth Witters (Vice President), Eric Brown Treasurer, Denise Buchner and Edna Peterson

**Guests:** Greg Scherer (Pacific Rim Hobbies), Charlie McCaughan (City Council Member)

**6:15pm Welcome Call to Order**

**Public Comments:** Greg Scherer asked for clarification on the recent City Council Agenda Packet re the City's funding of the Chamber 5-year plan. The City Packet referred to the PABA Downtown Business Association. April explained that this was an error, that it should have been PADA or referred to us as the Downtown Port Angeles Association. He expressed concern that we are not recognized as a separate entity. Greg also asked about the source for the funding. April explained that it is PBIA funds that the PADA has not requested in previous years.

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**Approve Minutes May and June 2020:** Edna moved Beth Seconded to accept the last two sets of minutes. Approved

**Approve Financials June 2020:** Edna moved Beth Seconded to accept June Financials. Approved

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**Old Business**

1. **Bylaws revision** Bylaws revision and ballot will be sent out by regular mail to membership. Should be sent out by August.
  2. **August newsletter suggestions:** Send information to Beth. Suggested putting out a call for help with the planters.
  3. **Chamber use of PBIA for 5 year Downtown plan.** No action beyond public comments section.
  4. **Downtown Flowers Plan:** Edna will coordinate and survey the members for who will take on watering etc. She will find workers and contact nurseries to provide plants. Date needs to be set for a work party. April talked to Parks and Rec. The city will not be able to do summer of fall plantings. Corey from Parks and Rec will share contacts who have helped with plantings before.
  5. **Christmas tree/wreath clean and rejuvenation** Beth will send to Revitalize Port Angeles Facebook group to see who can help with the refurbishment.
  6. **Board Member nominations** (on hold until Phase 3).
  7. **Review 2020 budget** Insurance Eric clarified that we cannot change things mid-year, but if the PADA continues to work with the City, the higher level will be required.
  8. **Bird Abatement for 2020:** There was one visit to treat the eggs, but Eric noted that Westport has a number of nests on their building. It was suggested that they be contacted see if they want to participate in the program as well by joining the PADA.
  9. **Tree replacement and Winter Lights** April found out that the trees will not be replace this year so a plan on the number of lights needed can be put in place. The plan is to have the lights up October through March again this year.
  10. **PBIA funds:** Need to put together a proposal to the City for funding for this year's Bird Abatement and Holiday Lights.
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## New Business

1. **Touchless handwashing stations** Is there an interest in having this around Downtown? April will get information on what the Farmer's market is using.
2. **Halloween Trick and Treat:** It was decided to wait to see what will happen with the schools before making a decision on what Downtown will do.
3. **Christmas tree?** April has been in contact with Parks and Rec asking if there will be a Downtown Christmas Tree so that budgeting for colored lights can be made. She will push to have an answer from Parks and Rec about the tree by September
4. The Downtown Community Clinic wants to purchase the building and asked that the PADA write a letter in support.
5. **Clallam County Small Business Lifeboat Program** is available for business who have exhausted the PPP funds or need assistance. Beth published in the last Newsletter and put on the PADA website.

## Representative Reports

- a) **City** –Allyson Brekke asked April to report that the Chamber Contract for funding was approved. The hearing examiner has approved conditional use permit for height variance for Andean Shores project (this letter is available for viewing through the city)
- b) **PA Chamber** – no report
- c) **PA City Council** – Charlie McCaughan asked if there were any comments about Andean Shores construction. Board members answered that they supported the project. Eric asked if there is a plan if the project cannot move forward. Will the land be vacant or available for parking as currently if the property is sold? Downtown Elwha Hotel may not begin until next year. Two code enforcement officers have been hired and are in training.
- d) **PABA-** Paul Beck No report
- e) **PA Forward** -Beth Witters No report
- f) **Arts Council** – **Beth Witters** no report

## Standing Committee reports

- a) **Arts & Draughts (indefinitely on hold)**
  - b) **Promotions** No report
  - c) **Design Committee assignments** No action
  - d) **Business Support** Committee assignments: No Action
  - e) **Clean and Safe** No report
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**Additional Comments and announcements** None

**Motion to adjourn made by Beth Witters and seconded by Edna. Motion passed Meeting adjourned: 7:30**

**Submitted**

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**Beth Witters (Acting Secretary)**

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**Date of Approval**